Michigan Humanities Council
our stories, our lives

GRANTEE PROGRAM EVALUATION FINAL REPORT
Due Within 30 Days Following Grant Contract End Date

Title of project: _____

Grant #: _____   Grant Amount: _____   Non-MHC funds used (if applicable): _____

Project Director: _____   Title: _____

Name of Sponsoring Organization: _____

Name of Collaborating Organizations: _____

NARRATIVE REPORT (2-3 pages)

Please use the suggested questions below to provide MHC with information about your accomplishments and learning that occurred through your Third Coast Conversation project. You may modify the format if needed as long as you cover the substantive points in your report.

Project Summary:

Provide a brief summary (1-2 short paragraphs) that describes the project and its goal(s).

Final Report Questions:

Use this section to reflect on the accomplishments, challenges, and goals of your project. Please give particular attention to how the project addressed the role of water focusing on one of the six humanities themes outlined in your proposal.

1. Activities: Describe the activities your organization undertook during the grant period. If some intended activities were not undertaken, please note them and explain why they were not pursued.

2. Environment/Challenges/Opportunities: Describe factors or circumstances (positive or negative) within your environment affecting progress toward achieving goals either generally or as they related to specific activities. Were there any challenges you faced in implementing your program? If so how did you resolve them to implement your project and achieve your project goals? Have any opportunities developed? If so, how are they being approached?

3. Collaboration: Describe the types and levels of collaboration among cultural, educational, and community-based organizations for the project. Were any new collaborations established?

4. Additional Support: Did you receive any other funding for this program or for a related, larger program? If yes, please name the larger initiative and the other funders/sponsors, as well as any plans to continue the project into the future.

5. Observations: What would you do differently? Do you have recommendations for future grantees of this program? Please provide other observations to help MHC improve future community conversation projects.

PROMOTIONAL AND RESOURCE MATERIALS:

Please attach two copies of all print and media materials. Provide web addresses if applicable. Additional materials such as photos from events, comments from participants, etc., are also encouraged. Attach copies of correspondence with congressional and state legislators. List attached items.

EVALUATION REPORT (1-2 Pages)

1. Who did you serve through your project? Please describe the number of people in the categories below.

    a) Those who <u>collected/organized/displayed information</u> (e.g., students, researchers, project managers, exhibit administrators)

    b) Those who <u>shared/furnished/provided information</u>

    c) Those who <u>received information</u> (e.g., individuals, parents, families, members of the general public, audiences who attended events, exhibits, forums, school plays, etc.).

2. What were the primary intended outcomes of your effort?

3. If not explicitly addressed in #2, how did you attempt to address heightening the public's knowledge of water's role in our society through your project? To what extent were your efforts successful, and how do you know?

4. Did you note any unintended outcomes of your work? If so, please explain.

Please submit copies of any additional evaluation materials you used or collected (audience surveys, etc.).

NATIONAL ENDOWMENT FOR THE HUMANITIES DATA

Program Date(s) **(Please list all individually)**	Type of Project/Program (please select all that apply from the list below)	Attendance (onsite)

Total # of Events:_____   Total Audience:_____

Male_____#   Female ____ #   K-12_____#   College _____#   25-55_____#   Over 55_____#

Type of Projects (please choose the options(s) that best describe your project):

1. Media: a. Television, b. Radio, c. Technology (digital projects, online), d. Film, e. Slide, f. Photography, g. Video

2. Publications (newsletters, magazines, catalogues, brochures, guides, books)

3. Exhibitions

4. Projects in a museum

5. Projects in a library

6. Discussion programs (book, film, discussion, forum, conversation)

7. Conferences, Symposia, Lectures

8. Literacy projects/programs

9. Festivals (book, film, fairs, celebrations)

10. Chautauqua (living history, history theatre)

11. Speaker's Bureau

12. Collegiate Fellowships/Research projects (scholars, database, oral histories)

13. K-12 Teacher projects (institutes/seminars, curricular projects)

14. Student projects (History Day, authors, scholars in schools, oral history)

15. Preservation/access projects

16. Local history projects (cultural heritage tourism, sister cities, walking tours)