

**GRANTEE FINAL REPORT
 DUE WITHIN 30 DAYS AFTER EVENT
 REQUIRED -- SUBMIT THREE (3) COPIES**

SECTION 1 – ORGANIZATION INFORMATION Control Number 07T _____ - _____

1.1 Sponsor's Name (Grantee): _____

Telephone: _____ Office Hours: _____

1.2 Street Address: _____

City: _____ State: _____ Zip: _____

1.3 Grant Amount: _____ Total Cost Share: _____
 (Use figure from Page 2, Section 4B/Revenues, #9)

The contents of this report are accurate to the best of my knowledge (sign/date).

Project Director _____ Date: _____
 (Project Director's signature)

 Project Director's Name Typed

Authorizing Official _____ Date: _____
 (Authorizing Official's signature)

SECTION 2 — ACTIVITY STATUS

This project was:		Check	
		Yes	No
2.1	accomplished per agreement	_____	_____
2.2	accomplished with changes	_____	_____
2.3	revised; budget changed	_____	_____
2.4	matched with sufficient funds	_____	_____

SECTION 3 — ACTIVITY INFORMATION AND RATINGS

Please assess according to the Evaluator's rating of project accomplishment: **1-- no impact; 5 -- acceptable impact; 10 -- unqualified success**; comment on project changes, implementation methods and reasons for ratings.

3.1 EXECUTION: Rating

1. Name of Touring Presenter: _____ ()
 Date of Performance: _____

Comments:

2. Promotion Rate promotion activity and describe anything unusual: ()

Comments:

(Attach examples of credit to MCACA/MHC and large photographs suitable for publications; identify on reverse side control number, date, names of subjects and photographer)

3. Legislators (attach copies of correspondence with legislators)
 Rate and describe efforts to involve legislators: ()

Comments:

Final Report -- 2

3.2 STATISTICS:

Rate (place 1 through 10 in each box) and quantify the following project characteristics according to the measures listed:

	Rating	Quantity
Number of arts/humanities events held (performance, exhibit, etc.)	()	
Actual amount paid to touring presenters/artists		\$
Total number of presenters/artists providing touring services	()	
<hr/>		
Total number of children attending as live audience	()	
Total number of adults attending as live audience	()	
Total number of persons attending classes, workshops		
Total number of persons experiencing the event via media (broadcast, newspaper article, other publications)		
Audience from following county(ies) (name the counties): List the audience by typing here:		
<hr/>		
Number of minorities attending as live audience	()	
Number of minorities attending classes, workshops		
Number of minorities involved in providing the activity	()	
Number of minorities involved in planning the activity		

SECTION 4 — FINANCIAL REPORT ACTIVITY

A. EXPENDITURES:

	COST SHARE			COMMENTS
	CASH	IN-KIND		
1. Total amount paid to Touring Presenter(s) (fee and travel)	\$	\$		Include funds requested for grant
2. Salaries	\$	\$		
3. Fringe Benefits	\$	\$		
4. Space Rental	\$	\$		
5. Marketing/Promotion	\$	\$		
6. Other	\$	\$		
7. TOTAL EXPENDITURES	\$	\$	= \$	
	(Cash)	(In-Kind)	(Total Project Cost: Cash + In-Kind)	

B. REVENUES:

	CASH	COMMENTS
1. Admission Receipts	\$	
2. Corporate Support	\$	
3. Foundation Support	\$	
4. Private/Individual Support	\$	
5. Grants (other than Touring Grants)	\$	
6. Government Support – Federal, State (except Touring Grant), and/or Local	\$	
7. Applicant Cash	\$	
8. In-Kind (#7 above)	\$	
9. Total Cost Share* (Add lines 1 through 8)	\$	
10. Touring Grant Funds	\$	
11. TOTAL REVENUES** (Add lines 9 and 10)		

*This figure MUST be greater than or equal to the total grant amount (line 10) to be paid to sponsor of touring event.

**Line B-11 should be the same as A-7 (Total Project Cost).

NOTE: If not explained in comments, attach an explanation for any line item above which exceeds 20 % of "Total Cost Share" (B-9).